



Request for Proposals for

Career Center Services

Issue Date: December 18, 2018

On behalf of the Mayor's Workforce Development Board (MWDB), the Detroit Employment Solutions Corporation (DESC) is seeking proposals from qualified applicants to manage Career Centers that adopt a human-centered design approach and provide workforce and other services to job seekers through a combination of public and private funding.

Selected applicants will assist DESC and the MWDB to build a workforce system that yields the greatest benefits for job seekers and businesses and achieves the following goals: 1) serve and build the skills of over 40,000 residents per year via Career Centers located strategically across the city, 2) actively reach and serve populations most likely to be unemployed and/or in poverty, and 3) increase residential employment, improve family financial stability and reduce the poverty rate.

Applicants may propose to manage one or more types of Career Centers:

TYPE 1: At a location selected and leased by DESC, selected applicant(s) will serve job seekers utilizing the following funding streams: Workforce Innovation and Opportunity Act (WIOA) - Adult and Dislocated Worker, Temporary Assistance to Needy Families (TANF) that funds Michigan's PATH (Partnership. Accountability. Training. Hope.) employment program, Food Assistance Employment & Training (FAE&T) and other public and private funds.

TYPE 2: At a location they propose and lease, own or leverage, selected applicants will provide PATH, WIOA-Adult and Dislocated Worker, and other services.

TYPE 3: At a location they propose and lease, own or leverage, selected applicants will provide WIOA-Adult and/or Dislocated Worker and other services to job seekers; *DESC also seeks one contractor to provide WIOA and other services at two Detroit Public School Community District Adult Education Centers.*

Award amounts will be determined solely at DESC's discretion after review and evaluation of the proposals. The contract periods are as follows: **Type 1 and Type 3 centers, July 1, 2019 – June 30, 2020; and Type 2 centers, October 1, 2019 – September 30, 2020. All contracts are renewable for up to two (2) additional one-year periods.**

Requests for the RFP package must be emailed to DESC at descprocurement@detempsol.org. In order to receive a RFP package, qualified applicants must submit the following information via email: company name, address, office phone number, contact person's name, title, and valid email address.

Proposals must be submitted electronically on or prior to **February 25, 2019 at 12:00 PM (Local Time)**. Each applicant is responsible for ensuring that its bid is received by DESC on a timely basis. **Late bids will not be accepted.**



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