



Request for Proposals

Career Center Services - East Side of Detroit (CCS East) RFP

DUE DATE: April 6, 2020 at 5:00 PM (EST) EXTENDED **ISSUE DATE: February 24, 2020**

The Mayor's Workforce Development Board (MWDB) is directly responsible and accountable to the State of Michigan, Labor and Economic Opportunity-Workforce Development (LEO-WD) for the planning and oversight of talent development programs in the City of Detroit. Designated by the MWDB, Detroit Employment Solutions Corporation (DESC) serves as the fiscal and administrative entity that provides workforce services to job seekers and employers. DESC's primary funding streams include Workforce Innovation and Opportunity Act (WIOA), Temporary Assistance to Needy Families (TANF) that funds Michigan's PATH (Partnership. Accountability. Training. Hope.) employment program, Food Assistance Employment and Training (FAE&T), Wagner-Peyser Employment Services (ES), and other public and private funding. The Corporation enters into contracts with qualified entities to provide workforce development programs and services to job seekers and employers.

DESC oversees eight (8) Detroit Michigan Works! One-Stop Service Centers and contracts with qualified entities to provide workforce development services to job seekers and employers. Locally, the Michigan Works! One-Stop Service Centers are branded as Detroit at Work Career Centers. DESC is also a proud member of the American Job Center network.

DESC seeks proposals from qualified applicants to provide Career Center Services for the Detroit Employment Solutions Corporation (DESC). At an East Side location selected and leased by DESC, selected applicant(s) will:

- Provide PATH, WIOA-Adult and Dislocated Worker, and other services; and
- Coordinate closely with the selected ES and Trade Adjustment Act contractor to provide seamless basic career services to Unemployment Insurance Claimants and other job seekers.

Prospective applicants must demonstrate their relevant experience and ability to effectively provide services as set forth in this RFP.

Requests for the bid package must be emailed to DESC at procurement@detempsol.org. In order to receive a bid package, qualified applicants must submit the following information via email: company name, address, office phone number, contact person's name, title, and valid email address.

Email subject line should include: **Request for CCS EAST RFP**

Notifications and changes related to this RFP will be in writing, issued by DESC and will be sent to each prospective applicant who has identified themselves as a potential responder by requesting a bid

Proposals must be submitted electronically to procurement@detempsol.org on or prior to **April 6, 2020 at 5:00 PM (EST)**. Each applicant is responsible for ensuring that its bid response is received by DESC on a timely basis. Late bids will not be accepted. Proposal submissions addressed to DESC staff will not be accepted. Confirmations of proposals submitted will be provided within 24 hours of receipt.



Mayor's Workforce Development Board
Cynthia J. Pasky, Co-Chairperson
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Detroit Employment Solutions Corporation
Terri Weems, Interim President and Chief Executive Officer

Detroit Employment Solutions Corporation Board
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A proud partner of the
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An equal opportunity employer/program. Supported by the State of Michigan, Labor and Economic Opportunity-Workforce Development (LEO-WD). Auxiliary aids and services available upon request to individuals with disabilities. 1-800-285-WORK. TTY: 711.