



A Michigan Works! Agency

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<b>MEETING:</b>	<b>Program Services Committee Meeting</b>	<b>DATE:</b>	<b>February 5, 2019</b>
<b>IN-PERSON ATTENDEES:</b>	<b>DESC Board/Committee Members:</b> <b>DESC Staff:</b> <b>Guests/Presenters:</b>	<b>LOCATION:</b>	<b>440 E. Congress Detroit, MI 48226 (605) 468-8008, Pin: 855276#</b>
<b>VIA TELEPHONE:</b>	<b>DESC Board/Committee:</b> Alice Thompson, Ric Preuss, Jeff Donofrio <b>DESC Staff:</b> Nicole Sherard-Freeman, Stephanie Nixon, Robert Shimkoski, Chanelle Manus	<b>CALLED TO ORDER:</b>	<b>9:30 AM</b>
<b>ABSENT:</b>	<b>Excused:</b> Cal Sharp, Lena Barkley <b>Unexcused:</b>	<b>ADJOURNED:</b>	<b>3:41 PM</b>
<b>FACILITATOR:</b>	<b>Alice Thompson, Program Services Committee Chair</b>	<b>DATE MINUTES APPROVED/ADOPTED:</b>	

<b>ITEM</b>	<b>DISCUSSION</b>	<b>OUTCOME/ACTION ITEM(S)</b>
<b>I. Welcome and Introductions</b>	<b>Alice Thompson, Program Services Committee Chair, called the meeting to order at 9:30 am and recessed until later in the same day, 3:30 PM.</b>	
<b>II. Acceptance and Approval of Agenda</b>	<b>Alice Thompson, Program Services Committee Chair, called for a meeting to approve the Agenda, sent to committee members prior to the meeting.</b>  <b>Motioned:</b> Jeff Donofrio <b>Seconded:</b> Ric Preuss <b>Motion Carried. Passed/Approved Unanimously.</b>	<b>Motion Carried. Passed/Approved Unanimously.</b>
<b>III. Presentation and Call for Motion to Approve City Connect Detroit 2019 Contract Renewal</b>	<b>Stephanie Nixon, DESC's CPO, provided an overview of Connect Detroit's contract:</b> Their role will be as the hub in the hub-and-spoke model for Grow Detroit's Young Talent. Ms. Nixon explained that the contract amount is for \$ 1.4M and will allow 4,900 Detroit youth to be served. She also explained that this would be the second renewal, and City Connect Detroit's third year under contract.  Q: Is this an administrative contract, meaning that there are no wages? A: Correct, no participant wages are included in this contract.  Q: What will be done to ensure performance and compliance? A: For the most part, City Connect Detroit fulfilled their duties in last year's contract. However, there were some findings centered around youth wages that were discovered during DESC's financial audit. There will be an auditor assigned during the implementation process in order to help mitigate those issues. Also, Connect Detroit will be required to hire additional staff.	



	<p><b>Alice Thompson, Program Services Committee Chair, called for a motion to renew City Connect Detroit's contract for \$1.4M.</b></p> <p style="text-align: center;"><b>Motioned:</b> Jeff Donofrio <b>Seconded:</b> Ric Preuss <b>Motion Carried. Passed/Approved Unanimously.</b></p>	<p><b>Motion Carried. Passed/Approved Unanimously.</b></p>
IV. Public Comments	<p><b>Alice Thompson, Program Services Committee Chair, called for public comment.</b> No one from the public commented.</p>	<p><b>No Public Comment.</b></p>
V. Adjournment	<p><b>Alice Thompson, Program Services Committee Chair, called for a motion to adjourn.</b></p> <p style="text-align: center;"><b>Motioned:</b> Jeff Donofrio <b>Seconded:</b> Ric Preuss <b>Motion Passed/Approved Unanimously.</b></p>	<p><b>Motion Carried. Passed/Approved Unanimously.</b></p>

**DRAFT SUBMITTED BY:**

Printed Name: Chanelle N. Manus

Title: Board Governance/EO Analyst

Signature: /s/ Chanelle N. Manus

Date: February 6, 2019

**DATE MINUTES APPROVED/ADOPTED:** \_\_\_\_\_ **Initials:** \_\_\_\_\_

**NEXT MEETING:** Tuesday, March 12, 2019 at 10:00 am

