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A Michigan Works! Agency

MEETING:	DESC Program Services Committee Meeting	DATE:	September 22, 2020
IN-PERSON ATTENDEES:	DESC Committee Members: DESC Staff:	LOCATION:	Zoom Call
VIA TELEPHONE:	DESC Board/Committee: Alice Thompson, Lena Barkley, Cal Sharp, Dannis Mitchell, Ric Preuss DESC Staff: Michelle Rafferty, Stephanie Nixon, Ericka Page, Elizabeth Hennessey, Patrice Wright, Chauncey Samuels, Madelyn Bernard	CALLED TO ORDER:	10:02 am
ABSENT:	Excused: None Unexcused: None	ADJOURNED:	10:59 am
FACILITATOR:	Alice Thompson, Program Services Committee Chair	DATE MINUTES APPROVED/ADOPTED:	

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
I. Welcome, Roll Call, and Introductions	Alice Thompson, Program Services Committee Chair, called meeting to order at 10:02 am and welcomed everyone to the meeting and took roll.	
• Approval of Agenda	Alice Thompson, Program Services Committee Chair, called for a motion to approve the agenda. Motioned: Ric Preuss Supported: Lena Barkley Motion Carried. Passed/Approved Unanimously.	
• Approval of Minutes	Alice Thompson, Board Secretary and Program Services Committee Chair, called for a motion to approve the meeting minutes. Motioned: Lena Barkley Supported: Ric Preuss Motion Carried. Passed/Approved Unanimously.	



<p>II. Presentation: WIOA Year-Round Youth Program Update</p>	<p>Alice Thompson, Program Services Committee Chair, turned the floor over to Ericka Page, Youth Program Director to present the update on the WIOA Year-Round Youth Program.</p> <p>Ericka Page, Youth Program Director began giving an overview of the WIOA Year-Round Youth Program, which included the details below.</p> <ul style="list-style-type: none"> • Added service locations to total 7 • Provider details such as service area, population served, allocation etc. • Program Year 19 performance measures and outcomes • Program enhancements such as new marketing campaign for new program name, cross departmental meetings and enhancing existing staffing support <p>Alice Thompson, Program Services Committee Chair posed a question on how we plan to adjust the program due to COVID-19.</p> <p>Ericka explained that our approach with the WIOA Year-Round Youth Program will be similar to that of the Grow Detroit's Young Talent Program and details how positive the results of virtual learning has been for our youth.</p>	
<p>III.</p>	<p>Alice Thompson, Program Services Committee Chair, turned the floor over to Michelle Rafferty, COO to present the update on the Career Centers.</p> <p>Michelle Rafferty, COO began giving an update on the Career Centers which included the details below.</p> <ul style="list-style-type: none"> • Increase in the use of the Virtual Job Center • Number of customers currently being serviced by Career Center staff • Progress on adding online registrations • Career Center service numbers from last month • Opening plan for in-person Career Center services by appt only • 63 enrollments in Paid GED/High School completion program • Career Centers assisting customers with information on "Future for Frontliners" • Extended DESC's contract with the Human Centered Design consultant • Evaluating training providers, update coming soon <p>Madelyn Bernard, Career Center Systems Manager shared detail how the Career Center call-center is assisting with Unemployment Insurance Agency calls and the effects this has on the call center staff.</p>	
<p>IV. Public Comment</p>	<p>Alice Thompson, Program Services Committee Chair called for public comments</p> <p>No public present</p>	
<p>V. Adjournment</p>	<p>Alice Thompson, Program Services Committee Chair called for a motion to adjourn the meeting:</p>	

	Motioned: Lena Barkley Seconded: Dannis Mitchell Motion Carried. Passed/Approved Unanimously	
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DRAFT SUBMITTED BY:

Printed Name: **Patrice Wright**

Title: Executive Assistant to the CPO

Signature: /s/ P Wright

Date: 9/28/2020

DATE MINUTES APPROVED/ADOPTED: _____ **Initials:** _____

NEXT MEETING: Tuesday, December 8, 2020 @ 10:00 AM
