

**DRAFT MINUTES**

Detroit Employment Solutions Corporation (DESC) Board  
Special Teleconference  
Monday, March 24, 2014

Time: 11:30 a.m. – 12:00 p.m.  
Location: 440 East Congress, 4<sup>th</sup> Floor Conference Room, Detroit (via teleconference)  
Facilitating: Cal Sharp, Chairman

Members Present: Cal Sharp, George Swan III, Art Dudley, Larry Steward, Veronica Madrigal, Al Nelson, David Carroll, Alice Thompson  
Members Absent: Saunteel Jenkins, Kenyetta Bridges  
Staff Present: Pamela Moore, Jose Reyes, Kristin Bailey, L’Tanya Clegg, Alessia Baker-Giles, Cristal Perry  
Guest Present: Alan Panter, Abraham and Gaffney

**PROCEEDINGS**

The Special Meeting of the Detroit Employment Solutions Corporation (DESC) Board via teleconference was called to order at 11:30 a.m. by Mr. Cal Sharp, Chair. A motion was made by Director Alice Thompson to approve the Draft Agenda of Monday, March 24, 2014, supported by Director Gwen McNeal. Motion Carried Unanimously.

**REVIEW/APPROVAL OF:**  
**DRAFT FORM 990**

Mr. Alan Panter, CPA, Abraham and Gaffney, explained that the Form 990 has been prepared for the fiscal year ending June 2013, which covers the first year of DESC since it separated from the city of Detroit. A lengthy process took place with reinstating the agency’s tax-exempt status. However, the status must be corrected and changed from its current private foundation designation to a public charity. The Form 990 requiring Board approval today is being filed as a public charity. Mr. Panter explained that after the Internal Revenue Service (IRS) reviews the information, it should designate the agency as a public charity and not a private foundation. He noted that the organization has been operating as a public charity and the IRS in this instance has taken a while to acknowledge the appropriate designation. Mr. Panter stated that the hope is that filing this return should resolve this issue.

Director Dudley added that a Form 8940 would be filed in addition to the Form 990. Discussion continued regarding the date of the determination letter from the IRS, acknowledging that although the date of the letter is November 2013, DESC did not receive the letter until a few months ago. A motion was made by Director Swan to approve the filing of the Form 990 with a few changes recommended by the Board, supported by Director Larry Steward. Motion Carried Unanimously.

**GOOD & WELFARE**

Ms. Moore shared that she has a meeting scheduled with the JP Morgan Chase Foundation. She believes they are interested in providing funding for the agency. In addition, Director Swan stated that the One-Stop Service Centers would be recruiting for 600 new jobs for a call center, which is another opportunity to get Detroiters back to work. Thirdly, Director Madrigal acknowledged Ms. Moore as a recipient of the Michigan Chronicle Women of Excellence Award. Lastly, Director Dudley provided positive feedback about an article concerning DESC that ran in Crains.

**ADJOURNMENT**

With no further business to come before the DESC Board, Chair Sharp adjourned the meeting at 11:55 a.m.

Prepared by: L’Tanya Clegg