



115 ERSKINE, 2<sup>nd</sup> FLOOR  
 DETROIT, MICHIGAN 48201  
 PHONE (313) 876-0674  
 FAX (313) 664-5505  
 TYY: 711

A Michigan Works! Agency

<b>MEETING:</b>	<b>DESC Executive Committee Meeting</b>	<b>DATE:</b>	October 27, 2020
<b>VIA ZOOM ATTENDEES:</b>	<b>DESC Committee Members:</b> Cal Sharp, Alice Thompson, Chris Uhl, Nicole Sherard-Freeman <b>DESC Staff:</b> Terri Weems, Elizabeth Hennessey, Robert Shimkoski, Rebecca Donnelly	<b>LOCATION:</b>	Zoom Meeting
		<b>CALLED TO ORDER:</b>	9:01 am
<b>ABSENT:</b>	<b>Excused:</b> Maria Woodruff-Wright <b>Unexcused:</b> None	<b>ADJOURNED:</b>	9:14 am
<b>FACILITATOR:</b>	<b>Cal Sharp, Board Chair</b>	<b>DATE MINUTES APPROVED/ADOPTED:</b>	12/15/2020

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
I. Welcome & Introductions	<p><b>Cal Sharp, Board Chair, called the meeting to order and read a statement regarding the state's recent amendment to the Open Meetings Act and how it impacts our virtual meeting. It states that all Board members attending remotely identify themselves and the location they are joining from:</b></p> <p>Cal Sharp from Bloomfield, MI            Alice Thompson from Detroit, MI            Nicole Sherard-Freeman from Rochester, MI            Chris Uhl from Berkley, MI</p>	
II. Agenda and Minutes Approval	<p><b>Cal Sharp asked for approval to the agenda for the October 27, 2020 meeting:</b></p> <p style="text-align: center;"><b>Motion:</b> Alice Thompson  <b>Seconded:</b> Chris Uhl  <b>Motion Carried – Approved Unanimously</b></p> <p><b>Cal Sharp called for approval of the meeting minutes for the Committee meeting on August 25, 2020:</b></p> <p style="text-align: center;"><b>Motion:</b> Chris Uhl  <b>Seconded:</b> Alice Thompson  <b>Motion Carried – Approved Unanimously</b></p>	



<b>III. DESC Board Chair Report</b>	<b>Cal Sharp reported:</b> <ul style="list-style-type: none"> <li>• Mr. Sharp made remarks to congratulate the new responsibilities as Group Executive for jobs, economy and Detroit at Work accepted by Nicole Sherard-Freeman and her expanded role to support economic develop for Detroit which becomes effective in January 2021. He expressed his support and his enthusiasm to move forward.</li> </ul>	
<b>IV. DESC President Board Report</b>	<b>Terri Weems reported:</b> <ul style="list-style-type: none"> <li>• Introduction of Dana Williams, the new Chief of Staff and Director of Employee Engagement supporting the Mayor’s Workforce Development Board.</li> <li>• Terri discussed the role of DESC as a Michigan Works! Agency and provided context around the Michigan Works! Association which provides services and support to the Michigan Workforce Development system. Reference was made to materials included in the board packet related to MWA advocacy efforts.</li> <li>• The Association Board is changing, it is currently made up of 10 public and private sector representatives who guide the organization and its mission. The plan going forward in 2021 is to incorporate key leadership from each of the 16 Michigan works agencies across the state.</li> <li>• Feedback was requested on standing agenda topics for the board going forward. <ul style="list-style-type: none"> <li>○ State and Federal legislative priorities going forward, for example the Michigan Works Agency advocating efforts across the state.</li> <li>○ Programs including Futures for front liners, Mission Reconnect and GoPro which could result in additional funding for us.</li> <li>○ Deep dives into some of our major federal formulaic grants, so that the Board understands the funding restrictions and performance measures we are tracking.</li> <li>○ Processes for reviewing grants, so that you get a sense for how we are executing on our fiduciary responsibilities.</li> </ul> </li> </ul> <p>Board discussion ensued.</p>	
<b>V. Public Comments</b>	<b>There was no public comment.</b>	
<b>VI. Adjournment</b>	<b>Cal Sharp called for a motion to adjourn the meeting:</b> <p style="text-align: center;"> <b>Motion:</b> Alice Thompson  <b>Seconded:</b> Chris Uhl  <b>Motion Carried – Approved Unanimously</b> </p>	

**DRAFT SUBMITTED BY:**

Printed Name: **Elizabeth Hennessey**

Title: **Executive Assistant to the President**

Signature: **/s/ E Hennessey**

Date: 11/10/2020

**DATE MINUTES APPROVED/ADOPTED: 12/15/2020 Initials: EH**

**NEXT MEETING: Tuesday, December 15, 2020 @ 9:00 AM**

---