

<b>MEETING:</b>	<b>DESC Corporate Board Meeting</b>	<b>DATE:</b>	<b>June 25, 2019</b>
<b>IN-PERSON ATTENDEES:</b>	<b>DESC Board/Committee Members:</b> Cal Sharp, Ric Preuss, Alice Thompson, Dannis Mitchell, Jeff Donofrio <b>DESC Staff:</b> Nicole Sherard-Freeman, Terri Weems, Michelle Rafferty, Stephanie Nixon, Robert Shimkoski, Jason Lee, Lucia Seed, Robin Johnston, Elizabeth Hennessey <b>Guests/Presenters:</b> None	<b>LOCATION:</b>	<b>440 E. Congress Corporate Board Room Detroit, MI 48226</b>
<b>VIA TELEPHONE:</b>	<b>DESC Board/Committee:</b> Maria Woodruff-Wright <b>DESC Staff:</b> None	<b>CALLED TO ORDER:</b>	<b>9:49 AM</b>
<b>ABSENT:</b>	<b>Excused:</b> Michael Aaron, Toney Stewart, Lena Barkley Don O'Connell, Chris Uhl <b>Unexcused:</b>	<b>ADJOURNED:</b>	<b>10:58 AM</b>
<b>FACILITATOR:</b>	<b>Cal Sharp, Interim Board Chair</b>	<b>DATE MINUTES APPROVED/ADOPTED:</b>	<b>08/27/2019</b>

<b>ITEM</b>	<b>DISCUSSION</b>	<b>OUTCOME/ACTION ITEM(S)</b>
<b>I. Welcome, Roll Call, and Updates</b>	<p>Cal Sharp, DESC Interim Board Chair, called the meeting to order and welcomed everyone to the meeting.</p> <p>Cal Sharp, called for a roll call and a Motion to Approve the Agenda:</p> <p style="text-align: center;"><b>Motioned:</b> Dannis Mitchell <b>Seconded:</b> Jeff Donofrio <b>Motion Carried. Passed/Approved Unanimously.</b></p> <p>Cal Sharp, called for a Motion to Approve the Minutes from the previous meeting:</p> <p style="text-align: center;"><b>Motioned:</b> Jeff Donofrio <b>Supported:</b> Dannis Mitchell <b>Motion Carried. Passed/Approved Unanimously.</b></p>	

<p><b>II. Board Chair Report</b></p>	<p><b>Cal Sharp, Interim Board Chair reported:</b></p> <ul style="list-style-type: none"> <li>• Extended congratulations to Jason Lee in his new role as the CEO of Junior Achievement</li> <li>• There are several things we should feel great about, next year's budget is higher than we expected. It's an indicator of how well we're doing</li> <li>• The redesign effort shows our ability to leverage our capability to partner with our contractors</li> <li>• The use of Launchpad, to connect with providers and employees, and to analyze data is a game changer</li> </ul>	
<p><b>III. Audit and Finance Committee Update</b></p>	<p><b>Terri Weems, DESC Chief Financial Officer reported:</b></p> <ul style="list-style-type: none"> <li>• The Audit and Finance Committee approved the 2020 budget</li> <li>• Original projection was \$60 to \$61 Million, it now stands at \$68 Million <ul style="list-style-type: none"> <li>◦ Increase partly due to the FCA commitment</li> </ul> </li> <li>• Less dependence on Federal money</li> <li>• The FCA money is focused primarily on training in the first few months of this fiscal year</li> <li>• We are doing very well and trending very well</li> <li>• We made considerations for the new Career and Youth Centers</li> <li>• We are connecting all our sites with WIMDES, which is technology that will assist with data collection</li> <li>• We are moving the location of the office, and we have added those considerations to our new budget</li> <li>• Terri explained that most of the increases are related to the increase in the number of centers we will have this year</li> </ul> <p><b>Cal Sharp called for a motion to approve the DESC 2020 Budget:</b></p> <p style="text-align: center;"><b>Motioned:</b> Ric Preuss  <b>Seconded:</b> Jeff Donofrio  <b>Motion Carried. Passed/Approved Unanimously.</b></p>	
<p><b>IV. System Redesign Next Steps</b></p>	<p><b>Michelle Rafferty, DESC Chief Operating Officer presented an update on the System Redesign:</b></p> <ul style="list-style-type: none"> <li>• Today we are presenting the final contract amounts for the Boards consideration</li> <li>• Of the three sites offering new locations, we asked for proof of their compliance with the State's procurement process, meaning publishing an RFP. Some sites were not able to demonstrate compliance. <ul style="list-style-type: none"> <li>◦ We rescinded the award letters to these three when this was identified</li> <li>◦ We issued a new RFP to ensure the appropriate processes were followed</li> </ul> </li> <li>• Another change that happened was FCA, we asked our new Career Center partners if they could begin to start services earlier, and they were excited about the prospect.</li> <li>• We had to reconfigure the assignments for zip codes for the PATH program <ul style="list-style-type: none"> <li>◦ This consideration changed the dollar amount for one of the center's award, I will present that change for your approval</li> </ul> </li> </ul>	

**V. Program Services Committee Report**

**Alice Thompson, Chair, Program Services Committee and Board Secretary reported:**

We approved several items for this Boards consideration

**Alice Thompson asked for a motion to approve these amounts for Youth Centers:**

- SER Metro

**Motioned:** Cal Sharp

**Seconded:** Jeff Donofrio

**Motion Carried. Passed/Approved Unanimously.**

- Urban Neighborhood Initiative

**Motioned:** Jeff Donofrio

**Seconded:** Cal Sharp

**Motion Carried. Passed/Approved Unanimously**

- YMCA

**Motioned:** Dannis Mitchell

**Seconded:** Jeff Donofrio

**Motion Carried. Passed/Approved Unanimously**

- The Youth Connection

**Motioned:** Cal Sharp

**Seconded:** Jeff Donofrio

**Motion Carried. Passed/Approved Unanimously**

- The Yunion

**Motioned:** Cal Sharp

**Seconded:** Jeff Donofrio

**Motion Carried. Passed/Approved Unanimously**

**Alice Thompson asked for a motion to approve this amount for Community Ventures and Business Resources Network:**

- SER Metro Detroit

**Motioned:** Cal Sharp

**Seconded:** Dannis Mitchell

**Motion Carried. Passed/Approved Unanimously**

**Alice Thompson asked for a motion to approve these amounts for Career Center Services and Type One Space**

- SERCO & Goodwill

**Motioned:** Cal Sharp  
**Seconded:** Dannis Mitchell

**Motion Carried. Passed/Approved Unanimously**

- ResCare & JVS Human Services (Call Center & WorkForce1 Only)

**Motioned:** Cal Sharp  
**Seconded:** Dannis Mitchell

**Motion Carried. Passed/Approved Unanimously**

- Ross Employment Solutions

**Motioned:** Jeff Donofrio  
**Seconded:** Dannis Mitchell

**Motion Carried. Passed/Approved Unanimously**

- Development Centers

**Motioned:** Jeff Donofrio  
**Seconded:** Dannis Mitchell

**Motion Carried. Passed/Approved Unanimously**

- SERCO

**Motioned:** Jeff Donofrio  
**Seconded:** Cal Sharp

**Motion Carried. Passed/Approved Unanimously**

- Downriver Community Conference

**Motioned:** Dannis Mitchell  
**Seconded:** Cal Sharp

**Motion Carried. Passed/Approved Unanimously**

- City of Detroit / Northwest Activity Centers (Lease space)

**Motioned:** Cal Sharp  
**Seconded:** Dannis Mitchell

**Motion Carried. Passed/Approved Unanimously**

**Alice Thompson asked for a motion to approve these amounts for Career Center Services and One Stop Space**

	<ul style="list-style-type: none"> <li>SERCO Samaritan Center <p style="text-align: center;"><b>Motioned:</b> Cal Sharp <b>Seconded:</b> Dannis Mitchell <b>Motion Carried. Passed/Approved Unanimously</b></p> </li> <li>SERCO Michigan Avenue w/additional funds for FCA <p style="text-align: center;"><b>Motioned:</b> Cal Sharp <b>Seconded:</b> Jeff Donofrio <b>Motion Carried. Passed/Approved Unanimously</b></p> </li> <li>Samaritan Center <p style="text-align: center;"><b>Motioned:</b> Cal Sharp <b>Seconded:</b> Dannis Mitchell <b>Motion Carried. Passed/Approved Unanimously</b></p> </li> </ul>	
<p><b>VI. FCA Update</b></p>	<p><b>Michelle Rafferty presented an update on the FCA work:</b></p> <ul style="list-style-type: none"> <li>In order for Detroiters to access the link for the application, they have to sign up through Detroit at Work</li> <li>Making people aware that marijuana is part of the testing process and offering support with substance use</li> <li>We're looking at this as an opportunity to connect people with the resources and programs</li> <li>Because of the timing of the hiring is in fall 2020 we are encouraging applicants to seek other employment opportunities and to use our resources to do that</li> <li>The application is online, a pre-assessment, an online math and mechanical reasoning test and an application. Then there will be an in-person interview, then a conditional offer. We are helping people more ready for these opportunities. We offer a paper test for the math and reasoning portion. Currently, most people are scoring 70 – 77% on the test.</li> </ul> <p>Board discussion ensued.</p> <ul style="list-style-type: none"> <li>We are offering a resource for math tutoring and can send the information out through Launchpad.</li> <li>We are promoting GED resources, and using the money from the state to help with that.</li> <li>We are helping people to get a state issued ID, because it's the most critical portion of the application, providing proof of residence.</li> </ul> <p>Board discussion ensued</p>	

	Nicole Sherard-Freeman commented that there is interest in the pool of applicants who are looking for construction jobs. So this is a good resource for our other employer partners.	
<b>VII. GDYT Update</b>	<p><b>Jason Lee, GDYT Executive Director presented an update on GDYT:</b></p> <ul style="list-style-type: none"> <li>• Jason thanked the Board for supporting GDYT</li> <li>• Regarding fundraising, we have successfully achieved the \$11.9M target for philanthropic support</li> </ul> <p><b>Stephanie Nixon, Chief Programming Officer presented information on the Youth program:</b></p> <ul style="list-style-type: none"> <li>• Youth placement goal has been achieved</li> <li>• The Youth will all have started their work placement by July 8</li> <li>• 253 young people have participated in the programs in the High Schools</li> <li>• The young people are getting financial readiness training</li> <li>• The providers had to offer industry led credentials and/or a job</li> <li>• Payroll accuracy has increased</li> <li>• Thank you, Jason for your support over the years</li> </ul> <p><b>Nicole Sherard-Freeman made brief comments</b></p> <ul style="list-style-type: none"> <li>• Thank you to Jason Lee over the past year and a half for your contributions to GDYT</li> <li>• Thank you to the team for all the work that you have done over the last month</li> <li>• Thank you to Jeff Donofrio, at his last meeting of the Board, on his support with employment barriers initially, then creating ways for the MWDB to be so engaged</li> </ul>	
<b>VIII. Public Comment</b>	<p><b>Cal Sharp, Interim Board Chair, called for public comment.</b></p> <p>No public comments</p>	
<b>IX. Adjournment</b>	<p><b>Cal Sharp asked for a motion to adjourn the meeting.</b></p> <p style="text-align: center;"><b>Motioned:</b> Ric Preuss <b>Seconded:</b> Dannis Mitchell <b>Motion Carried. Passed/Approved Unanimously.</b></p>	

**DRAFT SUBMITTED BY:**

Printed Name: **Elizabeth Hennessey**

Title: Executive Assistant to the President & CEO

Signature: /s/ E Hennessey

Date: August 9, 2019

DATE MINUTES APPROVED/ADOPTED: 08/27/2019 Initials: EH



**NEXT MEETING: Tuesday, August 27, 2019 @ 9:45 AM**

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