



440 E. CONGRESS 4TH FLOOR
DETROIT, MICHIGAN 48226
PHONE (313) 876-0503
FAX (313) 664-5505
TTY: 711

MEETING:	DESC Corporate Board Meeting	DATE:	Friday, August 25, 2017
ATTENDEES:	Board Members: Cal Sharp, Jeff Donofrio, Alice Thompson, Don O’Connell, Ric Preuss, Lena Barkley, Toney Stewart, Maria Woodruff-Wright DESC Staff: Nicole Sherard-Freeman, Cheryl Hildreth, Pat Harris, Joycelyn Malcolmcar, Cynthia Mubiru Members of the Public/Guests: John Allen – consultant, Ida Byrd Hill	LOCATION:	Samaritan Center – 5555 Conner, Kilpatrick Center.
VIA TELEPHONE:	Chris Uhl	CALLED TO ORDER:	2:10 pm
FACILITATOR:	Cal Sharp, Chairing this meeting.	ADJOURNED:	3:30 pm
DATE APPROVED:			

ITEM	DISCUSSION	OUTCOME /ACTION ITEM(S)
Call to Order, Welcome, Roll Call and Introductions:	Cal Sharp called this meeting to order at 2:10 pm, August 25, 2017. Roll call of Board members and staff present in room. Members staff and guests were welcomed and thanked for attending.	
Approval of Meeting Agenda with corrections: <ul style="list-style-type: none"> • Cal Sharp as Facilitator • No Chair Board Report 	Request for Motion to approve the Meeting’s Agenda with corrections was made by Cal Sharp Motion: Alice Thompson Seconded: Don O’Connell Motioned Carried – Passed / Approved Unanimously	Approval of Meeting Agenda: Motion Carried – Passed / Approved Unanimously
Approval of Meeting Minutes: 06/20/2017	Request for Motion to approve the 06/20/2017 Meeting Minutes was made by Cal Sharp Motioned: Jeff Donofrio Seconded: Lena Barkley Motioned Carried – Passed / Approved Unanimously	Approval of Meeting Minutes: 06/20/2017: Motion Carried – Passed/Approved Unanimously
Board Chair Report	No Board Chair Report: due to length of agenda and excused absence of Board Chair.	
Program Services Committee Update	<ul style="list-style-type: none"> • Stephanie Nixon, Chief Program Officer, gave report. 	Approval of Renewals and New Contracts and Modifications.

	<ul style="list-style-type: none"> • Workforce Innovation and Opportunity Act (WIOA) <ul style="list-style-type: none"> ○ Discussion and review of work of Detroit @ Work program. Jeffrey Donofrio thanked everyone who made the tour of Randolph School. ○ As of July 1, 2017, met compliance of all WIOA requirements. ○ Cost Sharing Agreement is in draft form. ○ Renewals <ul style="list-style-type: none"> ▪ SERCO ▪ Detroit Public Schools Community District ▪ Neighborhood Services Organization (NSO) ▪ YMCA ▪ Ser Metro ▪ WC3D ○ New Contracts <ul style="list-style-type: none"> ▪ LISC: One Stop Operator • GDYT: Fundraising complete <ul style="list-style-type: none"> ○ 200 more in Grow Detroit's Young Talent (GDYT) ○ 578 referrals before, and now there are 816 referrals. • Wagner-Peyser and Trade Adjustment Act (TAA) Subrecipient Contract <ul style="list-style-type: none"> ○ Renewal <ul style="list-style-type: none"> ▪ Downriver Community Conference • Food Assistance Employment and Training Plus Subrecipient Contracts <ul style="list-style-type: none"> ○ New Contracts <ul style="list-style-type: none"> ▪ Southwest Economic Solutions ▪ Focus HOPE ▪ JVS ▪ St. Vincent & Sarah Fisher Center ▪ Goodwill Industries of Greater Detroit ▪ Dominican Learning Center ○ Modifications <ul style="list-style-type: none"> ▪ Resource Network ▪ Ross 	<p>Motion carried. Passed/ Approved Unanimously.</p>
<p>Audit & Finance Committee Update</p>	<ul style="list-style-type: none"> • No cash flow issues. • Staying on top of CDBG Housing funds. • Vendor for the Annual and Single Audit dissolved so a re-issue of the RFP occurred. Six proposals received, and the winning vendor was Plante & Moran, at a cost of \$50,295 for this period. 	
<p>Approval of Auditing Services RFP Recommendations.</p>	<p>Board Chair, Cal Sharp Requested a Motion of Approval for the Development Centers Contract Modification: Motioned: Alice Thompson</p>	<p>Approval of reissued RFP for Annual and Single Audit. Motion Carried,</p>

Contract Modifications: Change Media - Randolph	<p style="text-align: center;">Seconded: Lena Barkley Motioned Carried – Passed / Approved Unanimously</p>	<p style="text-align: center;">Passed/Approved. Jeffrey Donofrio recused himself from voting.</p>
Presentation and Review for Approval and Board Member’s Signatures: <ul style="list-style-type: none"> • Nepotism & Conflict of Interest Policy EA2017-0200 	<p style="text-align: center;">Motioned: Alice Thompson Seconded: Lena Barkley Motion Carried – Passed/ Approved Unanimously</p>	<p style="text-align: center;">Approval for Nepotism & Conflict of Interest Policy Motion Carried Passed/Approved Unanimously.</p>
Presentation and Review for Approval. <ul style="list-style-type: none"> • Consent Agenda Policy EA2017-0201 	<p style="text-align: center;">John Allen presented the Consent Agenda Policy for review and approval by the Board. He explained that any item can be pulled off the consent agenda and discussion can proceed. Chair, Cal Sharp Requested a Motion for Approval of the 2018 Budget: Motioned: Ric Preuss Seconded: Toney Stewart Motion Carried – Passed/Approved Unanimously</p>	<p style="text-align: center;">Board Approved the Consent Agenda Policy: Motion Carried – Passed/Approved Unanimously</p>
Presentation and Review for Approval: 2018 DESC Board and Committee Meeting Calendar Dates	<p>Jeffrey Donofrio moved that the 2018 DESC Board and Committee Meeting Calendar Dates be tabled until next meeting. Cal Sharp supported. Motion carried unanimously.</p>	<p style="text-align: center;">Board Approved for 2018 DESC Board and Committee Meeting Dates be tabled until meeting. Passed/Approved Unanimously.</p>
Public Comment	<p style="text-align: center;">Cal Sharp Opened the Floor for Public Comment:</p> <p style="text-align: center;">Ida Byrd Hill from Uplift, Inc. spoke on outreach and intake process being more professional and treating job seekers as adults and not children being led to computers.</p>	<p style="text-align: center;">Members of the Public</p>
Adjournment	<p style="text-align: center;">Cal Sharp Requested a Motion for Adjournment Motioned: Jeffrey Donofrio Seconded: Alice Thompson Motion Carried – Passed/Approved Unanimously</p>	<p style="text-align: center;">Board Approved Adjournment. Motion Carried – Passes/Approved</p>

SUBMITTED BY:

Printed Name: _____

Title: _____

Signature: _____

Date: _____