



## Community Development Engagement Services – Civic Commons RFP

### Response to Questions

**1. My questions revolves around the price proposal and some line items contained in the section below:**

**D. Engagement and Outreach Support**

- a) Develop and deploy engagement campaigns.
- b) Coordinate with external individuals and companies regarding media and communications.
- c) Coordinate Storytelling efforts, working with local photographers to document events and stories related to the civic commons in Fitzgerald.
- d) Provide flyers and outreach materials, food to support events and meetings

**a. In sections C and D where is states; working with local photographers and providing food to support events, are the costs for those two line items absorbed by DESC or do we bake them into the price proposal?**

For the item, “Coordinate Storytelling efforts, working with local photographers to document events and stories related to the civic commons in Fitzgerald,” the photographers will receive a separate stipend, and their stipend should not be included in your price proposal. In your price proposal, please consider and include the cost for you/your team to do this work, coordinating the Storytelling efforts.

For the item, “Provide flyers and outreach materials, food to support events and meetings,” please estimate your price to provide food for approximately 50 people for three separate events.

**b. If we are indeed “baking them into the price proposal” do we/you have any idea on how many events? as it’s a bit challenging to assess the costs if you have no idea on the numbers.**

For the item, “Provide flyers and outreach materials, food to support events and meetings,” please estimate your price to provide food for approximately 50 people for three separate events.

**2. DESC absorb the cost for Data Collectors?**

Please include the costs for you/your team to recruit, train, supervise, and reimburse resident data collectors. Please include payment for the data collectors in your price proposal. Please expect approximately ten data collectors and paying them \$15/hour for three weeks.