



Detroit
Employment
Solutions
Corporation

A Michigan Works! Agency

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MEETING:	DESC Audit and Finance Committee Meeting	DATE:	April 18, 2019
IN-PERSON ATTENDEES:	DESC Board/Committee Members: Maria Woodruff, Mark Redman, Calvin Sharp DESC Staff: Nicole Sherard-Freeman, Terri Weems, Alessia Baker-Giles, Robert Shimkoski, Lynette Robinson, Cristal Perry, S. Rene Fowler Guests:	LOCATION:	DESC Audit and Finance Committee Meeting
VIA TELEPHONE:	DESC Board: Chris Uhl, Paul Trulik, Alice Thompson, Ric Preuss DESC Staff:	CALLED TO ORDER:	10:02 a.m.
ABSENT:	Excused: Unexcused:	ADJOURNED:	10:56 a.m.
FACILITATOR:		DATE MINUTES APPROVED/ADOPTED:	June 18, 2019

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
Call to Order, Welcome and Introductions	Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair called the meeting to order at 10:02 a.m., April 18, 2019.	
Approval of Draft Agenda	Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair Requested a Motion to approve the Meeting's Draft Agenda. Motioned: Ric Preuss Seconded: Mark Redman Motion Carried-Passed/Approved Unanimously	Approval of Meeting Draft Agenda Motion Carried-Passed/Approved Unanimously
Approval of Meeting Minutes: January 31, 2019	Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair Requested a Motion to approve January 31, 2019 Audit and Finance Committee minutes. Motioned: Alice Thompson Seconded: Paul Trulik Motion Carried-Passed/Approved Unanimously	Approval of Meeting Minutes dated January 31, 2019 Motion Carried-Passed/Approved Unanimously
Old Business	Chris Uhl, DESC Treasurer: None.	
Finance Report	Policy Review Terri Weems, CPA, CFO, DESC: reported on Policy No: FIN 2019-001, <u>Financial Reviews of Potential Training Providers Policy,</u>	



This policy identifies the process for Performing Financial Review of Potential Training Providers for Detroit Employment Solutions Corporation (DESC).

She identified three measures for evaluating a training provider:

1. Current ratio
2. Debt to assets ratio
3. Income, or increase in net assets for non-profits

Mark Redman recommended revisions relating to verbiage and timeframe for review.

A motion to approve the Financial Review of Potential Training Providers Policy was made by member Mark Redman and supported by member Alice Thompson.

Approval of the Policy with the necessary revisions.

System Redesign Update

Terri Weems presented the following update on the System Redesign:

- Redesign expected to result in savings over time
- Procurements are in process
- Integrate Path & WIOA offices
- Improve quality, and create efficiency
- Leverage Technology (WIMDES), to track participants and outcomes

Budget Assumptions & Preliminary Allocations

Terri Weems presented a draft budget (pending final grant awards, procurement awards, and WIOA & PATH allocations) that is still in process.

- Focus on Foundational Skills Training
- Expanding Project Clean Slate – Expungement Services
- GDYT-CAP goal 250 youths for 2019
(Expanding the financial literacy and workplace resilience training, embedding into the GDYT curriculum)
- Expanding the Employer Incentive Program & Employer Engagement
- Increased Industry Engagement
 1. Expanded Employer Engagement Team
 2. Kept Business Services Team

**Motion Carried –
Passed/Approved Unanimously**

<p>City Council Budget Hearing Update</p>	<p>3. Added MAXIMUS - service provider, developing employer relationships</p> <ul style="list-style-type: none"> • Expanding The Detroit Promise • Expanding the Career Centers • Corporate office move <p>The Gordy Howe bridge money is expected to be expended, with no new allocation.</p> <p>Preview Next meeting</p> <p>Detailed budget.</p> <p>State of the City Update</p> <p>Terri Weems outlined the plans for the \$10.9M that are expected to come in from the city, which was previously presented to the City Council:</p> <ul style="list-style-type: none"> • Operate, One-Stop Career Centers, Employer Services • Foundational Skills • Investments in barrier removal pilot projects <ul style="list-style-type: none"> - LYFT project (PATH and GDYT) - Practical solutions to systematic barriers, driver responsibility program, expungement services, and construction trades training • This year's goals were exceedingly successful in comparison to last year <p>Nicole Sherard Freeman, CEO, DESC</p> <p>Reported residential employment is how we're measuring our success, since 2014, 22,000 more Detroiters employed toward that near-term goal of 40,000.</p> <p>She explained the Training Provider payments schedule. We haven't set any additional incentives because we need to see stronger performance. Training providers are reimbursed 50% for enrollees that start a program and then 50% upon successful completion and receipt of required documentation. This is a way to reign in and get better control over the data points we are managing.</p>	
<p>New Business</p>	<p>Date and Time change: Tuesday, June 18, 2019, 1:00 p.m. – 2:30 p.m.</p>	
<p>Public Comment</p>	<p>No Public Comment</p>	
<p>Adjournment</p>	<p>Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair requested for Motion to adjourn the meeting:</p> <p>Motioned: Alice Thompson Secinded: Maria Woodruff</p>	<p>Approval for Adjournment</p> <p>Motion Carried- Passed/Approved Unanimously</p>

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DRAFT SUBMITTED BY:

Printed Name: S. Rene Fowler

Title: Executive Administrative Assistant

Signature: *S. Rene Fowler*

Date: May 17, 2019

DATE MINUTES APPROVED/ADOPTED: June 18, 2019 Initials: *SRF*

NEXT MEETING:

