



A Michigan Works! Agency

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MEETING:	DESC Audit and Finance Committee Meeting	DATE: June 18, 2019	
IN-PERSON ATTENDEES:	DESC Board/Committee Members: Calvin Sharp, Alice Thompson DESC Staff: Terri Weems, Alessia Baker-Giles, Robert Shimkoski, S. Rene Fowler Guests: None	LOCATION:	DESC Audit and Finance Committee Meeting
VIA TELEPHONE:	DESC Board/Committee Members: Chris Uhl, Mark Redman, Ric Preuss	CALLED TO ORDER:	1:05 p.m.
ABSENT:	Excused: Paul Trulik Unexcused:	ADJOURNED:	1:48 p.m.
FACILITATOR:	Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair	DATE MINUTES APPROVED/ADOPTED:	September 19, 2019

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
Call to Order, Welcome and Introductions	Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair called the meeting to order at 1:05 p.m., June 18, 2019.	
Approval of Draft Agenda	Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair Requested a Motion to approve the Meeting's Draft Agenda. Motioned: Alice Thompson Seconded: Calvin Sharp Motion Carried-Passed/Approved Unanimously	Approval of Meeting Draft Agenda Motion Carried-Passed/Approved Unanimously
Approval of Meeting Minutes	Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair Requested a Motion to approve April 18, 2019 Audit and Finance Committee minutes. Motioned: Calvin Sharp Seconded: Alice Thompson Motion Carried-Passed/Approved Unanimously	Approval of Meeting Minutes dated April 18, 2019 Motion Carried-Passed/Approved Unanimously
Old Business	Chris Uhl, DESC Treasurer: None.	
Finance Report 2019 Update	Terri Weems, CPA, CFO, DESC (Detroit Employment Solutions Corporation): <ul style="list-style-type: none"> • Opened with acknowledgment of the Budget • Thank you to the Accounting and Finance Team for their work to: <ul style="list-style-type: none"> ○ identify efficiencies, proactively identify risks and opportunities, respond to operational changes, accelerate the timing of budget activities ○ Preparing a preview of the budget for the April meeting. 	



- April 2019 Budget presentation
- The Program Team acknowledged for assuring the budget was focused on outcomes
- The largest part of the increase is due to revised estimates on outcomes, and FCA funding

Committee discussion ensued.

2020 Budget

Terri Weems, CPA, CFO, DESC reported:

- A discussion was had regarding the impact of FCA on the 2020 Budget.
- DESC continues to focus on aggressive strategies to meet the needs of job seekers and employers
- Focused on our redesign efforts
- Moving from 3 career services stops, to eight or more
- Integrated our WIOA and PATH facilities to improve effectiveness and efficiency
- Connecting our centers to our workforce information management and data exchange system
- Expected to launch July 1
 - Pre-registering the FCA people, where we got 15,000 people registered in less than a weeks' time.
- Focused on employer engagement and other opportunities to do FCA like partnerships to help businesses interested in being in the city of Detroit and hiring Detroiters
- GDYT met our fund-raising goal; which was incredible
- CTE Programming is continuing
 - Golightly is the newest addition, the scope of the renovations and program is still under development
 - Expecting to have about 1000 high school students and 500 adults, the capacity to train each year
- Working on our corporate office space and settled on the New Center location
- DESC's reliance on federal formula dollars was in the past, traditionally 95% or more
 - Currently, Federal funds make up approximately 80% of DESC's Budget
- Percentages as a total, continues to decline, reserves also tend to increase and trend upward, which is great, it strengthens the balance sheet and gives more flexibility.

Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair Requested a Motion to approve Budget:

Motioned: Calvin Sharp
 Seconded: Alice Thompson
 Motion Carried-Passed/Approved Unanimously

Preview Next Meeting	<ul style="list-style-type: none"> Update to the 2020 Budget. (More on revenues and closing the GAPS) that will be the focus, and where we are on FCA. 	Approval of Budget Motion Carried- Passed/Approved Unanimously
FY 2020 Meeting Schedule	<p>Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair Requested a Motion to approve FY 2020 DESC Board and Committee Calendar of Meetings:</p> <p>Motioned: Alice Thompson Seconded: Calvin Sharp Motion Carried-Passed/Approved Unanimously</p>	Approval of FY 2020 Calendar Motion Carried- Passed/Approved Unanimously
New Business	None	
Public Comment	None	
Adjournment	<p>Chris Uhl, DESC Treasurer, Audit and Finance Committee Chair requested for Motion to adjourn the meeting;</p> <p>Motioned: Calvin Sharp Seconded: Alice Thompson</p>	Approval for Adjournment Motion Carried – Passed/Approved Unanimously

DRAFT SUBMITTED BY:

Printed Name: S. Rene Fowler

Title: Executive Administrative Assistant

Signature: S. Rene Fowler

Date: June 25, 2019

DATE MINUTES APPROVED/ADOPTED: September 19, 2019 **Initials:** srf

NEXT MEETING: September 19, 2019, 10:00 a.m. – 11:30 a.m., Detroit Employment Solutions Corporation, 440 E. Congress, Suite 400, Detroit, MI 48226

