

<b>MEETING:</b>	<b>DESC Executive Committee Meeting</b>	<b>DATE:</b>	<b>October 23, 2018</b>
<b>IN-PERSON ATTENDEES:</b>	<b>DESC Board/Committee Members:</b> Lena Barkley, Laura Hughes, Cal Sharp, Chris Uhl <b>DESC Staff:</b> Nicole Sherard-Freeman, Michelle Rafferty, Robert Shimkoski, Jason Lee, Lucia Seed, Chanelle Manus, Lisa Roberts, (John Allen – Corporate Counsel) <b>Guests/Presenters:</b> None.	<b>LOCATION:</b>	<b>440 E. Congress, Corporate Conference Room, 3R, Detroit, MI 48226</b>
<b>VIA TELEPHONE:</b>	<b>DESC Board/Committee:</b> Maria Woodruff-Wright <b>DESC Staff:</b> None.	<b>CALLED TO ORDER:</b>	<b>9:14 AM</b>
<b>ABSENT:</b>	<b>Excused:</b> Michael Aaron, Jeff Donofrio, Toney Stewart, Alice Thompson <b>Unexcused:</b> None.	<b>ADJOURNED:</b>	<b>9:24 AM</b>
<b>FACILITATOR:</b>	Laura Hughes, Board Chair	<b>DATE MINUTES APPROVED/ADOPTED:</b>	<b>December 11, 2018</b>

ITEM	DISCUSSION	OUTCOME/ACTION ITEM(S)
<b>I. Welcome and Introductions</b> <ul style="list-style-type: none"> <li>Approval of Agenda 10/23/2018 and Meeting Minutes of 08/28/2018</li> </ul>	<p>Laura Hughes, Board Chair, called meeting to order at 9:14 am, welcomed everyone to the meeting and took roll.</p> <p>Laura Hughes, Board Chair, called for a motion to approve the Consent Agenda and Meeting Minutes.</p> <p style="text-align: center;"><b>Motion: Cal Sharp</b> <b>Seconded: Chris Uhl</b> <b>Motion Carried. Passed/Approved Unanimously.</b></p>	<p>Approval of 10/23/2018 Consent Agenda and 08/28/2018 Meeting Minutes.</p> <p><b>Motion Carried. Passed/Approved Unanimously.</b></p>
<b>II. Board Chair Report</b>	<p>Laura Hughes, Board Chair, gave her report:</p> <ul style="list-style-type: none"> <li>Nicole Sherard-Freeman, DESC CEO, presented during the week of 10/15/2018 to U of M Poverty Solutions on Detroit Rebuilding the Workforce of the Future;</li> <li>President Trump signed the Fiscal Year 2019 Funding Bill for the Departments of Defense, Labor, Health and Human Services;</li> <li>Federal funding (approximately 77 percent of DESC's budget) is approved through June 2019</li> </ul>	
<b>III. CEO Board Report Highlights</b>	<p><b>Nicole Sherard-Freeman, DESC CEO gave her report:</b></p> <p>The full contents of her report will be reported in the following Corporate Board meeting:</p> <ul style="list-style-type: none"> <li>The CEO drew special attention to preferred partner providers in her report because there is a significant amount of System Re-design underway;</li> </ul>	

	<ul style="list-style-type: none"> <li>DESC is focused on ensuring Detroit At Work services are of the highest quality through the diligent review of preferred providers and their job placement results, the quality of their trainings, and the quality of experience that participants have;</li> <li>The annual audit is underway, they are expected to have their report in December since they have completed their field audit and moved on to the desk audit; and</li> <li>Skillman Foundation funding supported a GDYT Strategic Planning Session on Monday, October 22 The GDYT Team engaged several community stakeholders for input prior to the session.</li> </ul> <p>Q: What was the input like in general? A: The business community and many of the partners see DESC's role with being broader than it really is, and as a result of the strategic session, were able to provide some clarity in the youth development space.</p> <p>Q: Would being able to know what others are doing, as an education space could better define opportunities? A: Yes.</p> <p>Q: Is there any anticipation of growing the number of participating youth in the summer? A: Over time, DESC expects that there will be an increase in the number of participants in the future, but DESC hopes that the City will hold to 8,000 youth in the upcoming summer, which will allow DESC to focus on the quality of the experience and retention of the students.</p>	
<b>IV. Program Services Committee Update</b>	<p><b>Cal Sharp, Board Vice Chair, provided a brief update on Program Services.</b> Mr. Sharp shared that the Program Services Committee met on Friday, 10/19/2018 and received a good overview of the PATH Program by Stephanie Nixon, DESC's CPO, and that the committee approved the renewal of 3<sup>rd</sup> Year PATH Contracts. Mr. Sharp explained that Ms. Nixon shared data about program statistics that were insightful.</p>	
<b>V. Audit and Finance Committee Update</b>	<p><b>Chris Uhl, Board Treasurer, provided a brief update on the Audit and Finance Committee.</b> Mr. Uhl reported that the audit was going well. Mr. Uhl added that there were no material issues to date and that Ms. Weems would share additional details in the broader meeting.</p> <p>Q: Who is conducting the audit this year? A: Plante Moran.</p> <p>Q: Will they be scheduled to come in and present to the DESC Board? A: Yes.</p>	
<b>VI. Public Comment</b>	<p><b>Laura Hughes, Board Chair, opened the floor for public comment.</b> No one from the public commented.</p>	<b>No Public Comment Presented.</b>
<b>VII. Adjournment</b>	<p><b>Laura Hughes, Board Chair, called for a Motion to Adjourn.</b></p> <p style="text-align: center;"><b>Motion:</b> Cal Sharp <b>Seconded:</b> Chris Uhl <b>Motion Carried. Passed/Approved Unanimously.</b></p>	<b>Motion Carried. Passed/Approved Unanimously.</b>

**DRAFT SUBMITTED BY:**

Printed Name: Chanelle Manus

Title: Board Governance/EO Analyst

Signature: /s/ Chanelle Manus

Date: October 25, 2018

**DATE MINUTES APPROVED/ADOPTED: December 11, 2018**

**Initials: CNM**

**NEXT MEETING: Tuesday, December 11, 2018 at 9:00 am**

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