

MINUTES

Detroit Employment Solutions Corporation (DESC) Board
Audit & Finance Committee
Special Meeting
Tuesday, April 19, 2016

Time: 2:30 p.m. – 3:30 p.m.
Location: Teleconference
Room Location: 440 East Congress St., Conf. Room 3R, Detroit, MI 48226
Facilitator: David Carroll, Chairman

Members Present: David Carroll, Laura Hughes, Kevin Howley, Paul Trulik, and Mark Redman (all via phone)
Members Absent: Paul Huxley, Ric Preuss, and Alice Thompson
DESC Staff Present: Jose Reyes (Phone), Alessia Baker-Giles, Lynnette Robinson (Phone), Stephanie Nixon, Cassandra Ricks, Kristin Bailey, Chauncey Samuel, Malindia Westbrook and Cristal Perry

Proceedings

A Special Meeting of the Detroit Employment Solutions Corporation (DESC) Board Audit and Finance Committee was called to order at 2:31 p.m. by David Carroll, Chair. A motion was made by Member Paul Trulik to approve the Draft Agenda of April 19, 2016, supported by Chair Carroll. Motion Carried Unanimously.

Review/Approval

Grow Detroit's Young Talent Service Provider Funding Recommendations

The committee discussed the Audit and Finance Committee's role in reviewing the three (3) Grow Detroit's Young Talent service provider funding recommendations in light of DESC's procurement policy as well as the DESC Board By-laws. The specific funding recommendations for consideration by the committee were: (1) Summer Youth Coordinator; (2) "Hub and Spoke Model" Service Agencies; and (3) "Hub and Spoke Model" Community-Based Development Organization. Further conversation ensued regarding the agency's procurement process and methodology. The committee also discussed potential changes to DESC's procurement approval process going forward.

The committee initiated a review of the funding recommendations as presented by DESC staff. Director Laura Hughes noted that the funding recommendations as packaged did not include a sufficient amount of information for this committee to properly consider them. She requested that DESC's staff present the total budget for summer youth employment and how the funding recommendations align with that specific information.

A motion was made by Member Trulik to ask the DESC Board to review the GDYT funding recommendations,¹ supported by Director Hughes. Motion Carried Unanimously.

Public Comment

No public comment was presented before the committee.

Adjournment

With no further business to come before the Audit and Finance committee, a motion to adjourn the April 19, 2016 meeting was made by Member Howley, supported by Member Trulik. Motion Carried Unanimously. The meeting was adjourned at 3:37 p.m.

Prepared by: Cristal Perry

¹ Motion amended (please see DESC Board Audit and Finance Committee Minutes dated April 27, 2016)