



440 E. CONGRESS 4TH FLOOR
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MEETING:	Corporation Board Meeting	DATE:	2/10/2017
ATTENDEES:	Cal Sharp, Laura Hughes, Don O’Connell, Ric Preuss, Chris Uhl, Toney Stewart, Alice Thompson, Lena Barkley, Jeff Donofrio STAFF: Deondra Parks, Alessia Baker-Giles, Stephanie Nixon, Nicole Sherard-Freeman, Robert Shimkoski, Cassandra Ricks, Veronica S. Perez, GUEST: Ed Duggan, Gwen McNeal, Andrew Cartwright, D’Zarea Jewel	LOCATION:	Congress Room 3R
ABSENTEES; Approved		CALLED TO ORDER:	9:35 Cal Sharp
ABSENTEES; Unapproved		ADJOURNED:	11:02

ITEM	DISCUSSION	OUTCOME /ACTION ITEM(S)
Welcome and Introductions: Cal Sharp Laura Hughes	<ul style="list-style-type: none"> Minutes approved by Ric Preuss, supported by Don O’Connell, vote in favor unanimously. Motion to move items on the agenda and loop back around to Co-Chair Report by Cal Sharp, Alice Thompson supported, motion approved unanimously. Review of Last Board Meeting Minutes <p>MOTION TO ACCEPT MEETING MINUTES-PASSED APPROVED</p> <ul style="list-style-type: none"> Change in Agenda Order: Motion to move items on the agenda and loop back around to Chair Report 	
DESC Finance Report: Alessia Baker-Giles	<ul style="list-style-type: none"> Audit and Finance have not had a meeting since November 2016. Looking to secure a date in February 2017 waiting for an actual committee chair TO BE SEATED. Once the Chair has been seated, Audit and Finance will move forward with coordinating a date for the meeting. Budget Finance on target as of December 31st, DESC is on target to stay within budget for the fiscal year. 	Coordinate Meeting for Audit and Finance Department
President and CEO Report: Nicole Sherard-Freeman	<ul style="list-style-type: none"> Detroit @ Work, Boots on the Ground, new initiative for future board meetings, tacking and new processes to take place. Data Validation, historical audit consistent with WIOA. Goal of DESC to meet 100% goal in Workforce Development., now passing with 91%. Data Integrity, what is the State Average Median 	Stephanie Nixon will look into and have ready at next meeting.

	<ul style="list-style-type: none"> • been seated, Audit and Finance will move forward with coordinating a date for the meeting. Budget finance on target as of December 31st, DESC is on target to stay within budget for the fiscal year. 	
GDYT: Ed Duggan	<ul style="list-style-type: none"> • Information on youth that were signed up to work and employment performance. • Would like to see system clock used for timekeeping. Looking into components to pick up time. • Invoicing for GDYT should be considered to take place earlier than June, perhaps March. • GDYT will see a change in directions, there is currently a GDYT Project Manager dedicated to staff, 100% different from last year. 	Ed Duggan will email the information to Alice Thompson
DESC Board Chair Report: Laura Hughes	<p>New Board Suggestions:</p> <ul style="list-style-type: none"> • What needs to happen with the board (Governance)? • What type of shift needs to take place? • Should DESC possibly look into bringing in outside help. • Additionally, Mayor's Workforce Development Board Meetings should be considered to partake in regularly. • Would like to rotate Corporation Board meetings to our one-stop locations along with Focus Hope. <p>CPA / New Accountant:</p> <ul style="list-style-type: none"> • Not too happy with current CPA, would like to look into a new source for DESC accounting needs. <p>New Board Member Suggestions:</p> <ul style="list-style-type: none"> • Looking to fill open chair position on the Finance Committee, would like to see someone with a finance background. 	Board members and DESC staff will offer suggestions
Summer Youth Employment Scan: Chair / Group	<ul style="list-style-type: none"> • Would like to see system clock used for time keeping • Would like to have evaluations done on employees and students to pair students up better. 	
Mayor's Workforce Development Board Update: Jeff Donofrio	<p>Randolph Program:</p> <ul style="list-style-type: none"> • Randolph highlighted as a Skilled Trades program which is important to the Mayor. • Depending on upcoming budget, looking to offer Energy Realignment. • Improve on process of enrollment for Randolph. • Barriers are being looked into regarding DPS and Randolph. • Training opportunity for adults is a concern, what is being done? • Looking to create Pathways for the adults. • Suggestions of modifying programs would like to be considered to make possibly a 3-year program which would offer a pre-apprenticeship program. • When students complete Randolph are they deferred, or are they job-ready. <p>Upcoming Events:</p> <ul style="list-style-type: none"> • Launce of Reengagement Center, February 23, 2017 • State of City Address, February 21, 2017 	Staff will analyze training/integrate and make sure they are able to be job ready.

	<ul style="list-style-type: none"> • Mayor's Workforce Development Board, March 7, 2017 • Workforce Development Conference, March 30, 2017 • Upcoming Welcome New CEO Breakfast Meeting 	
Public Comment	No Public Comment presented.	
Adjournment	<ul style="list-style-type: none"> • Motion to end the meeting made by Co-Chair Cal Sharp, <u>move and supported</u>. <u>Motion carried unanimously</u>. Meeting ended at 11:02 a.m. 	

SUBMITTED BY:

Printed Name: _____

Title: _____

Signature: _____

Date: _____

NEXT MEETING:

Thursday, April 20, 2017 11:00-12:30 pm. One-Stop Center SER Metro, 9301 MI, Ave.