

DRAFT MINUTES

Detroit Employment Solutions Corporation (DESC)

Special Board Meeting

Thursday, August 1, 2013

Time: 12:30 p.m. – 12:45 p.m.
Location: Teleconference, 707 West Milwaukee, Detroit, MI
Facilitating: Mr. Cal Sharp, Chairman

Members Present: Cal Sharp, George Swan III, Art Dudley, Larry Steward, Alice Thompson, Kenyetta Bridges, David Carroll, Veronica Madrigal
Members Absent: Saunteel Jenkins, John Harris, Al Nelson
Staff Present: Pamela Moore, Jose Reyes, Kristin Bailey, L'Tanya Clegg

PROCEEDINGS

The Special Meeting of the Detroit Employment Solutions Corporation Board was called to order at 12:30 p.m. by Mr. Cal Sharp, Chair. Chair Sharp asked for introductions of all participants.

Director George Swan resumed the Special Corporation Board Meeting from July 30, 2013, where there was a motion on the floor for approval of the lease agreements. Due to the need for further clarification of specific details pertaining to the leases, Director Alice Thompson withdrew her motion approving the lease agreements and Director Art Dudley withdrew his motion of support regarding the leases. It was agreed that the motion regarding leases should be tabled until the August 20, 2013 meeting.

Chair Sharp stated that the purpose of this teleconference is to establish a date for the next in-person board meeting and to discuss what meeting material members can expect to receive in advance of the meeting.

Ms. Pamela Moore, President/CEO at DESC, explained that when she reviewed the leases and agenda items following the meeting on July 30th and the type of preparation required by DESC staff pertaining to certain documents requiring review/approval, her recommendation is to meet again at the next regularly scheduled board meeting on August 20, 2013. Ms. Moore shared that staff also spoke Allen Brothers regarding the need for their review of all contracts requiring review/approval by the board.

Ms. Moore explained that as far as the distribution of material, staff will put meeting material in binders with tabs for each board member and include executive summaries which will provide a background and pertinent information on all items that were on the agenda July 30, 2013, including answers to questions that were brought up during the July 30th meeting. Material relative to the meetings will be emailed at least four (4) days prior to the meeting date and binders will be delivered by mail or hand-delivered to members by either August 14th or August 15th.

Chair Sharp asked all members to mark August 20, 2013, on their calendars since it is scheduled as the annual meeting and the board needs a quorum. The meeting will be held at 455 West Fort Street, Detroit. Chair Sharp reminded members that DESC's attorneys will be in attendance at this meeting. He recommended that if members have questions that they would like answered pertaining to the materials requiring review/approval, they should send their inquiries to either Ms. Moore or Ms. Kristin Bailey (Administrative Manager at DESC) so that the attorneys will have time to prepare.

ADJOURNMENT

With no further business to come before the DESC Corporation Board, the meeting was adjourned at 12:40 p.m.

Prepared by: L'Tanya Clegg

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